Reed College Club Sports Handbook

The mission of the department is to provide equal opportunities for athletic programs and experiences that promote personal growth, character development and emotional and physical wellbeing in an environment that is safe and consistent with the College's high standards of scholarship and ethical conduct.

The department strives to introduce students to new activities, with an emphasis on lifetime skills, effort, self-confidence and integrity, and to allow the student to develop new skills or practice old ones in an atmosphere that promotes good health, fun and relaxation.

The department achieves these goals by offering opportunities for participation in a substance-free environment and providing support for students r0 QG[r0 les)-9(ioETQq0.00000912 0 612 792 re

Rosters, game and practice schedules and recommendation of primary coach/chaperone are due during the meeting. If competition and practice only takes place during one semester, captains are still required to attend both meetings but the information only needs to be submitted at the meeting for the sport's season.

Field space priority will be given to teams in their primary season.

Teams will have a Coach/Chaperone with them on all trips away from Reed (see Coach/Chaperone policies).

It is preferred that the team travels in college or rented vehicles rather than personal vehicles.

If

4. Captains are encouraged to come to a scheduled meeting if they have questions or concerns about their sport or club sports in general.

Club Sports Team Captains: elected at the beginning and end of each season for the upcoming year, with one being elected each year as to maintain one with seniority status and one with junior status at all times. Leadership responsibilities may include: Recruitment, travel planning and facilitation, equipment inventory, rostering, strategy discussion/practice planning with coach(s), etc.

Each club sport team may define and elect students to fill the described positions to carry out the following responsibilities/functions:

Equipment Manager ð Inventory and proposals for new equipment, jerseys, etc.
Social Coordinators - Planning food/location/etc. for socials and team related events.

The C/C determines participation and playing time for games. The C/C will ensure any athlete that has sustained a concussion will not participate until obtaining written clearance from a physician and approval of the Director of Athletics, Fitness and Outdoor Programs.

The C/C will report any behavior or psychological issues of concern. Any issues or concerns with compliance to Reedôs Alcohol and Other Drug policy will be reported.

Team Captains and Coaches should outline projected costs of events to the Director of Athletics, Fitness and Outdoor Programs.

Director of Athletics, Fitness and Outdoor Programs determines final expenditures.

Receipts are to be turned in within one week following competition/event to Director of Athletics, Fitness and Outdoor Programs office.

The Club Sport coach evaluates equipment purchases, the coach then

Other supplemental costs including equipment, clothing, personal transportation, etc. are the students responsibility.

No personal playing gear (helmets, cleats, shin guards, socks, sticks, pads, etc.) may be purchased with College funds except in extenuating circumstances, which must be approved by the coach (i.e.: your team doesn't have a goalie and needs to be able to rotate players in the position and thus needs team goalie gear).

NO alcohol or other drugs.

Food is a low priority item for reimbursement except when it is part of a league requirement to feed the visiting team. Food for team dinners, games/tournaments, snacks, etc. are not guaranteed to be covered by AFOP. Exceptions may be made. Please present any request to the Director of Athletics, Fitness and Outdoor Programs in advance for approval.

AFOP Food Spending Guidelines:

Maximum $40 per *actively participating PE registered current student* per semester *may be* approved for food reimbursement for each PE sport team. Ex. 20 students + 2 coaches = 22 participants @ $40/each = $880 total eligibility for food reimbursement for *the entire semester/2 quarters. This maximum total amount will include Food, Services/Delivery Fees, Tips.*

Other sources of food sport teams can consider and choose to take responsibility for food suJETQq(r)]TJETQq0.00000912 0 612 792 reW* nBT/F1 12 Tf1 er an needs

1. Athletics, Fitness and Outdoor Programs Classes
2. College Events
3. Club Sports
4. Student Groups

Priority will be given to teams in their primary season.
Master schedules will be posted on the Club Sport webpage.

The team will first rely on Student Body Funding to display commitment and viability.

All members must sign all liability waivers and player contracts and turn them in to the Sports Center.

The club will apply for club sport status and a club sport budget the year prior to the next budget cycle.

The Director of Athletics, Fitness and Outdoor Programs will decide if club sport status should be granted.

Revised

Examples of minor infractions include but are not limited to the following situations:

Failure to submit required forms and documentation.
Non-use of block booked facilities.

If the violation is the clubõs first during the current academic year and the club is not under probation from violations committed the preceding year, the following steps are taken:

The club is placed on probation for a designated period of time or until the club corrects the problem.
The Club Sports Committee will notify the club captain and coach in letter form stating:
1. The reason for the probation.
2. The length of the probation period.
3. The possible consequences the club will face if additional infractions occur.
4. The clubõs right to appeal.

If additional infractions occur:

1. The clubõs funds are frozen and a part of the clubõs allocation may be forfeited.
2. The Club Sports Committee may take any action deemed appropriate, including determining the amount of allocation forfeited by the club.
3. The club is notified in writing of the action(s) taken.
4. The club is reminded of their right to appeal.

Examples of major infractions include but are not limited to the following situations:

ï Displaying conduct that is incompatible with the collegeõs function as an educational institution and the pjor

Possible disciplinary actions that may be taken include, but are not limited to:

- Probation.
- Funds are frozen.
- Loss of facility reservations.
- Loss of funding.
- Loss of Club Sports status and sponsorship by the PE Department.
- Notification of disciplinary action is sent to the club's Coach, Captain(s), Dean of Students and Director of Athletics, Fitness and Outdoor Programs.

The appeal process exists to ensure that all disciplinary actions taken against Club Sports are fair and equitable. The Dean of Student Services will review the previous decision and rule on the appropriateness given the infraction(s) committed. Club Sports who initiate an appeal are advised that the Dean of Student Services, who hears the appeal, may at his/her discretion, levy a more severe penalty than the disciplinary decision that is being appealed.

All requests for appeals must follow the following procedures:

1. Written notification from the Club Sports representative to the Director of Athletics, Fitness and Outdoor Programs indicating the club's reasons for the appeal and any circumstances related to the situation that caused the infraction must be submitted within three working days.
2. The three working day period begins when the Director of Athletics, Fitness and Outdoor Programs notification of disciplinary action is mailed to the Dean of Student Services and a copy placed in the captain's mailbox.
3. The appeal will be forwarded to the Dean of Student Services and the club's officers will be notified in writing as to when and where they may present evidence supporting their appeal.
4. Disciplinary

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In order to be eligible to participate in Reed College Club

I hereby verify that I have read and will fulfill the following responsibilities that I will be

I voluntarily choose to drive a vehicle

Passenger: _____

Address/Telephone: _____

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Passenger Signature: _____

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Passenger: _____

Address/Telephone: _____

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Passenger Signature: _____

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Passenger: _____

Address/Telephone: _____

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Passenger Signature: _____

NOTICE: THIS WAIVER IS A CONTRACT WITH LEGAL CONSEQUENCES.

Emergency situations may arise at anytime during athletic events. Expedient action must be taken in order to provide the best possible care to the athletes of emergency and/or life threatening conditions. The development and implementation of an emergency plan will help ensure that the best care will be provided.

There are three basic components of this plan:

1. Emergency personnel
2. Emergency communication
3. Emergency equipment

The first responder in some instances may be a coach or other institutional personnel. Certification in cardiopulmonary resuscitation (CPR), first aid, prevention of disease transmission, and emergency plan review is required for all athletics personnel associated

In the emergency evaluation, the primary survey assists the emergency care provider in identifying emergencies